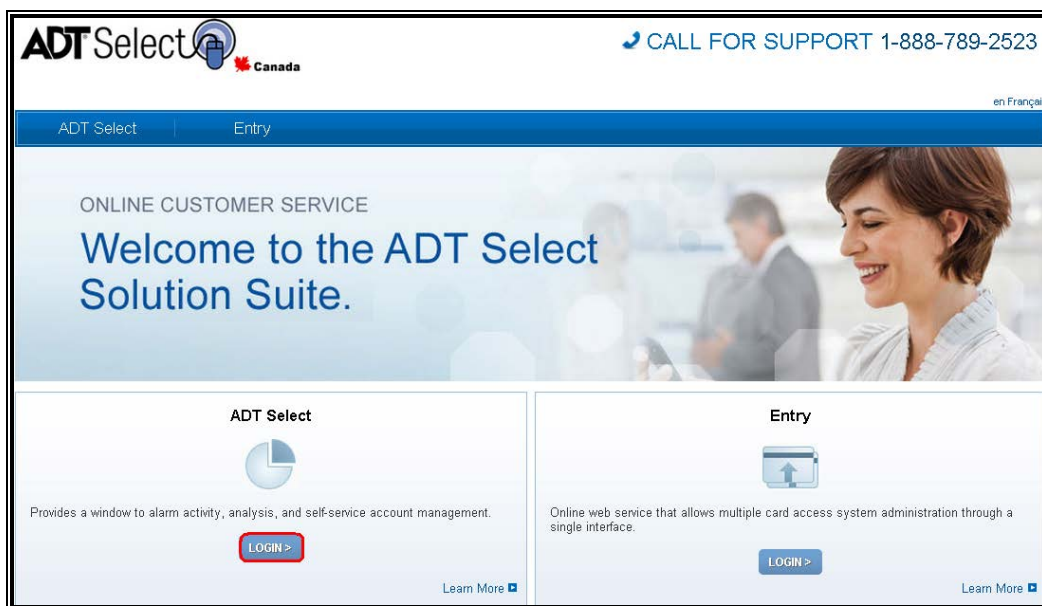


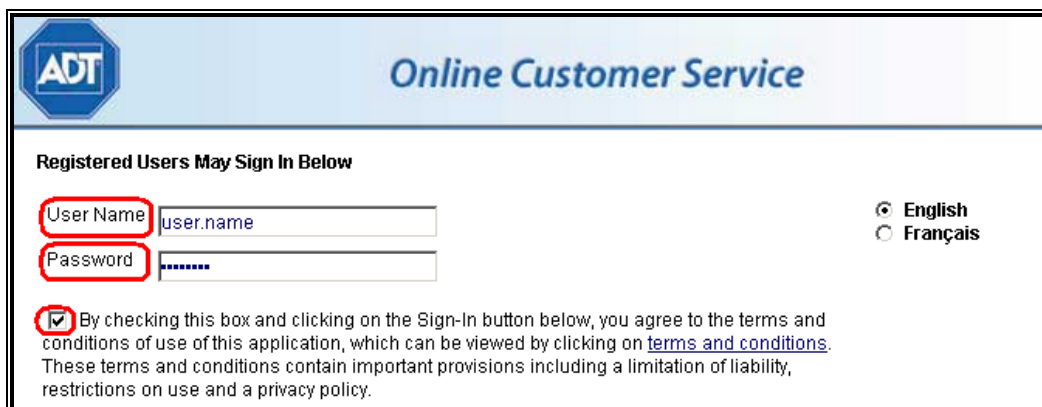
ADT Select Reporting Guide

ADT Select is a service which empowers our clients by offering the ability to generate reports on demand or on schedule.

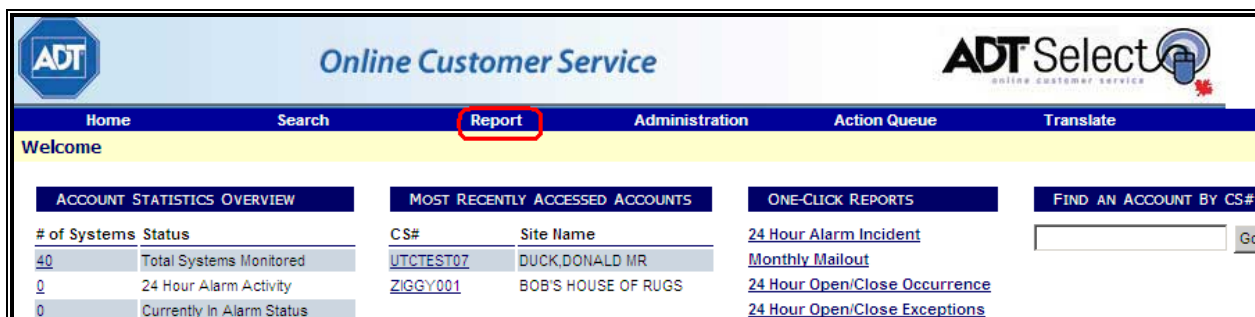
From the [ADT Select landing page](#), click on Login to access the ADT Select web portal. First time users will need to agree to a legal terms & conditions document prior to proceeding to the login page.



From the login page, enter your User Name and Password. Users will be unable to log in unless they have checked the “terms and conditions” box before clicking on Sign In.



Once logged in, click on « Reports », which is the 3rd option from the left.



ADT Select Online Customer Service

Home Search **Report** Administration Action Queue Translate

Welcome

ACCOUNT STATISTICS OVERVIEW		MOST RECENTLY ACCESSED ACCOUNTS		ONE-CLICK REPORTS	FIND AN ACCOUNT BY CS#
# of Systems	Status	CS#	Site Name	24 Hour Alarm Incident	<input type="text"/> <input type="button" value="Go"/>
40	Total Systems Monitored	UTCTEST07	DUCK, DONALD MIR	Monthly Mailout	
0	24 Hour Alarm Activity	ZIGGY001	BOB'S HOUSE OF RUGS	24 Hour Open/Close Occurrence	
0	Currently In Alarm Status			24 Hour Open/Close Exceptions	

This will display the Report Selection Menu



Home Search **Report**

Report Selection Menu - All Items

[Report Inbox: \(0 New Reports\)](#)

ACCOUNT & EVENT REPORTS

- [Account Detail](#)
- [Account Summary](#)
- [Activity By Event](#)
- [Alarm Incident](#)
- [Event History](#)
- [Mail Out](#)
- [Open/Close Occurrence](#)
- [Open/Close Exception](#)

Reports

The report area allows users to view, email, or print any of the information associated with the account(s) linked to their user profile. Specific detail on what the different field names mean and their descriptions can be found in the glossary at the end of this manual. Generally, there are some features that are consistent amongst the different account and event reports.

When using restriction/sort options, it is important to be aware that each new parameter will limit the results returned by the report. When utilizing these restriction/sort options, the web report requested will only display results for systems which meet **all** of the sorting requirements. When using any of the available reports, users may either narrow the field of search or leave all fields blank to default to 'First' through 'Last'. To query for a specific account or range of accounts, uncheck the box next to the field to enter information in.

CS# Range	<input type="text"/>	thru	<input type="text" value="ZZZZZZZZ"/>	<input checked="" type="checkbox"/>	All CS#'s
Site# Range	<input type="text"/>	thru	<input type="text"/>	<input checked="" type="checkbox"/>	All Site#'s
Name Range	<input type="text"/>	thru	<input type="text"/>	<input checked="" type="checkbox"/>	All Names
City Range	<input type="text"/>	thru	<input type="text"/>	<input checked="" type="checkbox"/>	All Cities
Province Range	<input type="text"/>	thru	<input type="text"/>	<input checked="" type="checkbox"/>	All Provinces
Service Co. Type	<input type="text" value="Installing"/>				
Service Co. Range	<input type="text"/>	thru	<input type="text"/>	<input checked="" type="checkbox"/>	All Service Companies

(Comm

only used restriction/sort fields available for many of the reports)

Users should enter all their search criteria, and click on the button. They will automatically be taken to the report inbox to wait for their report to become available.

Report Inbox - New, Previously Viewed, and Reports In Progress							
Description	Status	Requested	Completed	Size	View?	Email?	Delete? (Delete All)
Event History Report	Pending	11/14/2011 15:12:33					Delete

** This page will Auto Refresh every 30 seconds. **



Once a report has **Completed**, users will be presented with the options to: **View**, **Email** and/or **Delete**. Clicking on **View** allows users to open the report through their web browser to review its contents.



Note: Viewing reports from the website requires the user to have an active copy of a PDF viewing software (Adobe, etc) installed on their local PC

Clicking on **Email** directs users to a page where they may email the report (as an attachment) to their registered email address(es). This page also provides the option to CC additional email recipients. Clicking on **Delete** removes the report from the user's *Report Inbox*. There is also a **Delete All** option available to delete all active reports in the users *Report Inbox* located at the end of the title line, directly besides **Delete**.

Report Inbox - New Reports & Reports In Progress									
Description	Status	Requested	Completed	Size	View?	Email?	Delete?	(Delete All)	
Open/Close Report	Complete	11/15/2011 11:50:08	11/15/2011 11:59:51	25K	View	Email	Delete		

<< < > >>

** This page will Auto Refresh every 30 seconds. **

Account & Event Reports

Account Detail Report

The Account Detail Report provides users with full account information for the specified site(s). This will include service location information, contact persons, passcodes, zoning, the business operating schedule as well as special and dispatch instructions. To create the report, users should enter either the specific service company number or a range of service company numbers between 0 and 999999999. If a user is unsure of the service company number, the field should be left as the default to prevent exclusion. Users should also specify an account using the range of Central Station numbers (CS #). The option to 'Include System Default Zones' should be left at 'No' unless otherwise advised.

Home	Search	Report	Service Queue
Account Detail Report - Please Enter Criteria For This Report			
Service Co. Type	<input type="text" value="Installing"/>		
Service Co. Range	<input type="text"/>	Thru <input type="text"/>	<input checked="" type="checkbox"/> All Service Companies
CS# Range	<input type="text"/>	Thru <input type="text"/>	<input checked="" type="checkbox"/> All CS#'s
Start Date	<input type="text" value="01/01/1980"/>		
Include System Default Zones	<input type="radio"/> Yes <input checked="" type="radio"/> No		
<input type="button" value="Request Report"/>		<input type="button" value="Schedule Report"/>	



Note: It is strongly recommended this report be run against a single system (CS#), as it is a large report and may lock up if running for too large an account base.

Please see [Appendix 1](#) for an example of the Account Detail Report.

Account Summary Report

The Account Summary report provides users with a single line synopsis of the account information that is being requested. It displays general information about the accounts, such as CS#, Name, Address, and Phone Numbers. Entering a range of CS #'s or Site #'s, selecting the Service Company Type, the range of desired Service Companies, or any of the other fields will restrict the user's results to accounts matching those exact criteria. Leaving the fields blank or set to default will create a report for all accounts linked to the user's login. By selecting the 'Status', this report can also be run against only 'In Service', 'Out of Service', or against 'Both'.

Home	Search	Report	Service Queue
Account Summary Report - Please Enter Criteria For This Report			
CS# Range	<input type="text"/> Thru <input type="text"/>	<input checked="" type="checkbox"/> All CS#'s	
Site# Range	<input type="text"/> Thru <input type="text"/>	<input checked="" type="checkbox"/> All Site#'s	
Name Range	<input type="text"/> Thru <input type="text"/>	<input checked="" type="checkbox"/> All Names	
City Range	<input type="text"/> Thru <input type="text"/>	<input checked="" type="checkbox"/> All Cities	
Start/End/State	<input type="text"/> Thru <input type="text"/>	<input checked="" type="checkbox"/> All Provinces	
Status	<input type="radio"/> Out of Service <input type="radio"/> In Service <input checked="" type="radio"/> Both		
Service Co. Type	<input type="text" value="Installing"/> ▼		
Service Co. Range	<input type="text"/> Thru <input type="text"/>	<input checked="" type="checkbox"/> All Service Companies	
Sort By	<input type="text" value="Corporate Account"/> ▼	<input type="text" value="Ascending"/> ▼	
Secondary Sort	<input type="text" value="CS#"/> ▼		
Output Type	<input type="text" value="PDF Report"/> ▼		
<input type="button" value="Request Report"/>		<input type="button" value="Schedule Report"/>	

Please see [Appendix 2](#) for an example of the Account Summary Report.



Activity by Event Report

The Activity by Event Report allows a user to generate a report based upon a specific event or range of events. For example, users may wish to request a report specifically for Timer Test Failures (Event 1321). The report would then list all Timer Test Fail events for the specified account(s). The Activity by Event screen will allow users to specify their own report criteria, narrowing the focus by providing detailed field information. To identify Event ID's, users are encouraged to look in the 'Zones' section of the system. In the 'Zones' page, the third column contains the Event ID.

Activity By Event Report - Please Enter Criteria For This Report

CS# Range Thru All CS#'s

Dispatch Loc Range Thru All Dispatch Locations

Service Co. Type

Service Co. Range Thru All Service Companies

Event ID Range #1 Thru All Events

Event ID Range #2 Thru

Event ID Range #3 Thru

Event ID Range #4 Thru

Start Date & Time

End Date & Time

Date Sort Order

Please see [Appendix 3](#) for an example of the Activity by Event Report.



Alarm Incident Report

The Alarm Incident Report allows users to generate a report based on details related to specific alarms by priority. This report is automatically defaulted to search all ADT alarm priorities.

Alarm Incident Report

Service Co. Type

Service Co. Range thru All Service Companies

CS# Range thru All CS#'s

Start Date & Time

End Date & Time

Alarm Priorities thru

Please see [Appendix 4](#) for an example of the Alarm Incident Report.

Event History Report

The Event History Report is used to analyze activity that has taken place for a site or group of sites during a selected period of time. All site history may be included in this report, including activity such as alarms, openings, closings, and Operator actions.

Event History Report - Please Enter Criteria For This Report

CS# Range Thru All CS#'s

Site# Range Thru All Site#'s

Name Range Thru All Names

City Range Thru All Cities

Province Range Thru All Provinces

Service Co. Type

Service Co. Range Thru All Service Companies

Start Date & Time

End Date & Time

Include O/C Zones? Yes No

Event Report Codes [Edit](#)
All

Page Break Between Accounts? Yes No

Sort By

Output Type

As with the other available reports, users will be required to either complete or leave blank the restriction/sort fields to narrow search to only required. Some additional criteria is also available to customize report results:

Include O/C Zones - If set to 'Y', then Open/Close zoned events will be included on the report.

Page Break - If this is set to 'Y', then a page break will occur after each site's information.

Event Report Codes - Identifies the types of events to be included on the report based on the assigned Reporting Code. Reporting Codes are assigned internally by the Central Station to specific events. By



default, all reporting codes are selected. If the user wants to retrieve only specific reporting, he/she should click the [edit](#) link and use the 'Check/Uncheck All' box to choose the codes needed.

EVENT REPORT CODE SELECTION

Check/Uncheck All

<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> Fire Dispatch	<input checked="" type="checkbox"/> Police Cancel
<input checked="" type="checkbox"/> Abort / Cancel	<input checked="" type="checkbox"/> Guard/Patrol Dispatch	<input checked="" type="checkbox"/> Police Dispatch
<input checked="" type="checkbox"/> Action Req'd (to be deleted)	<input checked="" type="checkbox"/> HU/Duress	<input checked="" type="checkbox"/> Receivers/Infrastructure
<input checked="" type="checkbox"/> Actual Attack	<input checked="" type="checkbox"/> Low Battery	<input checked="" type="checkbox"/> Restore
<input checked="" type="checkbox"/> Actual Fire	<input checked="" type="checkbox"/> Medical	<input checked="" type="checkbox"/> Supervisory
<input checked="" type="checkbox"/> BA Alarm	<input checked="" type="checkbox"/> Medical Cancel	<input checked="" type="checkbox"/> Test Failures
<input checked="" type="checkbox"/> Bypass	<input checked="" type="checkbox"/> Medical Dispatch	<input checked="" type="checkbox"/> Test Signals
<input checked="" type="checkbox"/> CCM - Critical Condition	<input checked="" type="checkbox"/> No Close	<input checked="" type="checkbox"/> Trouble
<input checked="" type="checkbox"/> Communication Failure	<input checked="" type="checkbox"/> No Open	<input checked="" type="checkbox"/> Undefined Signals
<input checked="" type="checkbox"/> FA Alarm	<input checked="" type="checkbox"/> Open/Close	
<input checked="" type="checkbox"/> Fire Cancel	<input checked="" type="checkbox"/> Operator Action	

Output Type - PDF Report generates a PDF document which may be viewed or emailed from the Report Inbox. Excel Spreadsheet prompts the user to 'Open' or 'Save' a generated Excel report



Note: The Excel report option requires user to have Microsoft Excel installed on their local PC

A sample of the Event History Report in both PDF and Excel formats may be viewed within [Appendix 5](#).





Mail Out Report

The Mail Out Report gives users most details about the system(s) that they are looking for and also provides options for more details to add or ignore when generating the report. Extra information such as schedule information may also be added to this report.

Mail Out Report

Print For:

Selection Range: thru Select All

CS# Range: thru All CS#'s

Site Type:

Mailing Frequency:
Email/FAX, English, Alarm Only
Email/FAX, English, Open/Close
Email/FAX, English, O/C & Alarm

Active Date Range:

Event Start Date:

Event End Date:

Event Report Codes: [Edit](#)
All

Show Operator Actions: Yes No

Irreg. Open/Close Only: Yes No

Exclude System Tests: Yes No

Include Schedules: Yes No

Address Position: Left Right



As with the other available reports, users must complete or leave blank the restriction/sort fields to narrow their search to only the required information. Some additional criteria is also available to customize report results:

Mailing Frequency – Users can specify to only pull this report for specific accounts which are setup to receive different types of mailout reports. Multiple options may be selected (*Ctrl + click*)

Active Date Range – Users can specify the report to only pull systems which became active between the specified date range

Event Report Codes - Identifies the types of events to be included on the report based on the assigned Reporting Code. Reporting Codes are assigned internally by the Central Station to specific events. By default, all event report codes are selected. If the user wants to retrieve only specific reporting, he/she should click the [edit](#) link and use the 'Check/Uncheck All' box to choose the codes needed.

EVENT REPORT CODE SELECTION

Check/Uncheck All

<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> Fire Dispatch	<input checked="" type="checkbox"/> Police Cancel
<input checked="" type="checkbox"/> Abort / Cancel	<input checked="" type="checkbox"/> Guard/Patrol Dispatch	<input checked="" type="checkbox"/> Police Dispatch
<input checked="" type="checkbox"/> Action Req'd (to be deleted)	<input checked="" type="checkbox"/> HU/Duress	<input checked="" type="checkbox"/> Receivers/Infrastructure
<input checked="" type="checkbox"/> Actual Attack	<input checked="" type="checkbox"/> Low Battery	<input checked="" type="checkbox"/> Restore
<input checked="" type="checkbox"/> Actual Fire	<input checked="" type="checkbox"/> Medical	<input checked="" type="checkbox"/> Supervisory
<input checked="" type="checkbox"/> BA Alarm	<input checked="" type="checkbox"/> Medical Cancel	<input checked="" type="checkbox"/> Test Failures
<input checked="" type="checkbox"/> Bypass	<input checked="" type="checkbox"/> Medical Dispatch	<input checked="" type="checkbox"/> Test Signals
<input checked="" type="checkbox"/> CCM - Critical Condition	<input checked="" type="checkbox"/> Ho Close	<input checked="" type="checkbox"/> Trouble
<input checked="" type="checkbox"/> Communication Failure	<input checked="" type="checkbox"/> Ho Open	<input checked="" type="checkbox"/> Undefined Signals
<input checked="" type="checkbox"/> FA Alarm	<input checked="" type="checkbox"/> Open/Close	
<input checked="" type="checkbox"/> Fire Cancel	<input checked="" type="checkbox"/> Operator Action	

Show Operator Actions – If set to 'Yes', the report will include operator actions taken on the account while handling alarm activity (i.e. called premise, dispatch PD, etc)

Irreg. Open/Close only – If set to ‘Yes’, the report will only include data for systems in the selected ‘Event Date Range’ that have had an Open/Close event which was outside the system’s specified monitored schedule.

Exclude System Tests – If set to ‘Yes’, the report will not include any event activity which occurred while the system was on test.

Include Schedules – If set to ‘Yes’, the report will include a listing of the active monitored schedules for each system.

Address Position – This option toggles the display area of the system’s address, either on the ‘Left’ or ‘Right’ hand side of the report document.

A sample of the Mail Out Report may be viewed within [Appendix 6](#).



Open/Close Occurrence Report

The Open/Close Occurrence Report allows the user to generate a report of all open/close events that occurred for either a selected range of service companies, a selected range of CS #'s and/or a selected range of dates.

Open/Close Report

Service Co. Type

Service Co. Range thru All Service Companies

CS# Range thru All CS#'s

Start Date & Time

End Date & Time

Page Break Between Accounts? Yes No

A sample of the Open/Close Occurrence Report may be viewed within [Appendix 7](#).

Open/Close Exception Report

The Open/Close Exception Report allows the user to generate a report of all open/close exception events that occurred for either a selected range service companies, a specified range of CS #'s and/or a selected range of dates. The report lists all Early Open, Fail to Open, Early Close and Fail to Close incidents for which event codes are listed, separating items by account.

Open/Close Exception Report

Service Co. Type:

Service Co. Range: thru All Service Companies

CS# Range: thru All CS#'s

Start Date & Time:

End Date & Time:

Multiple Event Codes can be entered by separating each with a comma (no spaces).

Open Events:

Fail to Open Events:

Close Events:

Fail to Close Events:

Page Break Between Accounts? Yes No

The **Page Break Between Accounts** option can be used to force a page break for each account reporting data on the report.

A sample of the Open/Close Exception Report may be viewed within [Appendix 8](#).

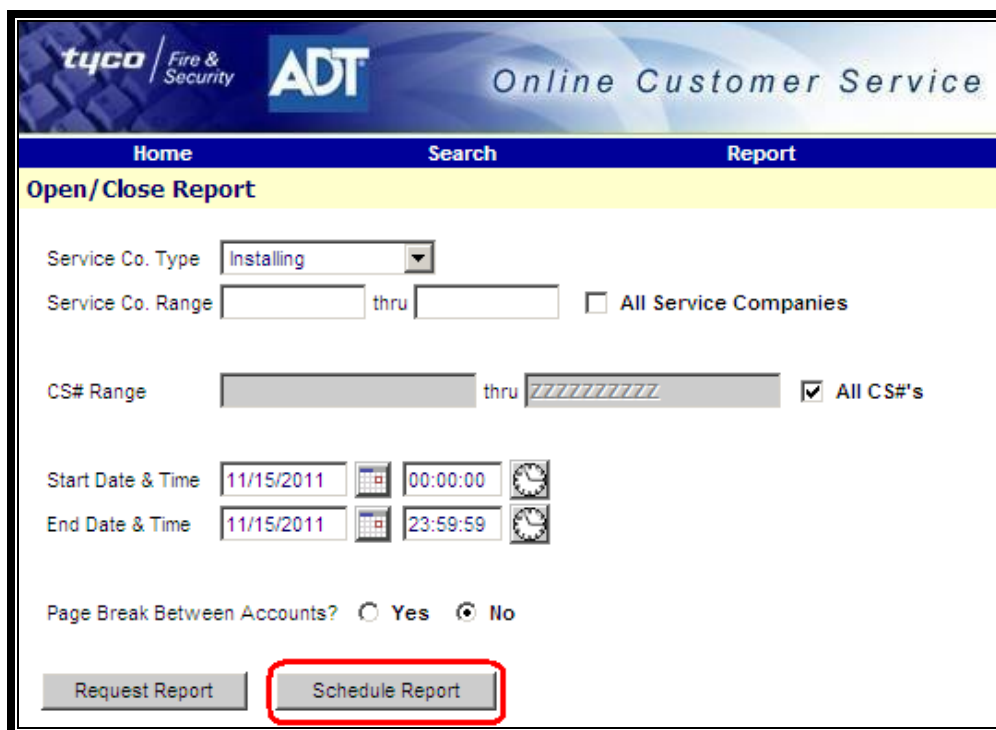


Custom Report Scheduling

ADT Select offers the ability for users to set up any reports that they produce on a regular basis to be created automatically and distributed via email. The scheduling of these reports is extremely flexible to suit their individual needs.

To schedule reports, the user should start by going to the 'Report' menu and selecting the type of report they would like to receive. The example below uses the 'Open/Close Occurrence' report as the example throughout this section of the manual.

At the bottom of the initial Report Criteria screen there are two buttons, a 'Request Report' button and a 'Schedule Report' button. When users select the 'Schedule Report' button, it will take them into the 'Custom Report Maintenance' screen.



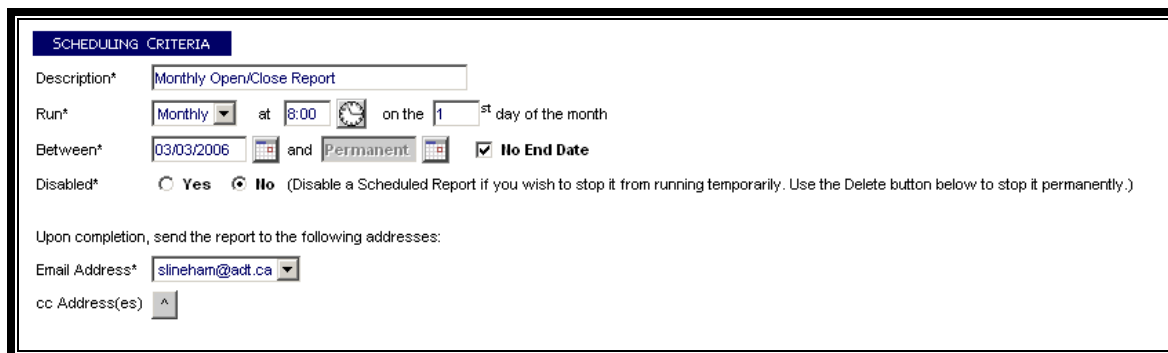

Note: We have included an example of a basic scheduled report. For any additional assistance required in setting up a report that is not listed here, please contact the Web Services support line at 1-888-789-2523



Creating a New Scheduled Report

The report scheduling screen is divided into two sections: Scheduling Criteria and Report Selection Criteria.

Below is a sample of the Scheduling Criteria for a scheduled report:



The screenshot shows a form titled "SCHEDULING CRITERIA" with the following fields and options:

- Description***: Monthly Open/Close Report
- Run***: Monthly at 8:00 on the 1st day of the month
- Between***: 03/03/2006 and Permanent **No End Date**
- Disabled***: Yes No (Disable a Scheduled Report if you wish to stop it from running temporarily. Use the Delete button below to stop it permanently.)
- Upon completion, send the report to the following addresses:**
- Email Address***: slineham@adt.ca
- cc Address(es)**: [Empty field]

The Description field provides a label which will allow users to easily determine what information this report will be generating. This will allow for easier reference from the main report menu. This information will be the subject line of the email which is generated when this report runs.

In the 'Run' section, users may select the frequency, time and date on which the report will be sent. The 'Once' option allows a report to run once on a specified time/date, while the 'Daily', 'Weekly', and 'Monthly' options allow users to create recurring reports. If a recurring value is selected, a **report notice** will appear to the right hand side (*highlighted in red text*), indicating the next run date and time for the scheduled report.

The 'Between' section provides the option to set a specific period of time the report will remain active for. The default setting is for the report to run with **No End Date**, meaning users will continue to receive the report based on the selected parameters until the report is either disabled or deleted. Choosing a specific End Date allows the report to run up to that specified date, at which time the report will expire and stop running automatically.

The 'Email Address' field will present a drop-down menu which allows users to select the email address listed on their ADT Select profile. If an account does not have an address entered, this space will prompt the user to enter their email address.

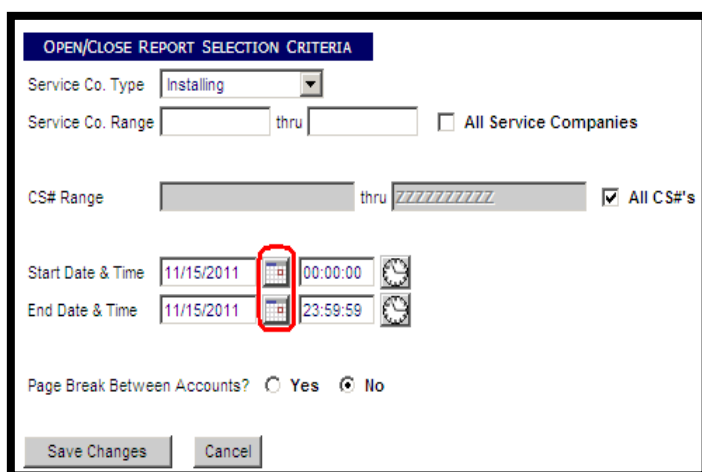




Note: The primary email address listed is linked to the user profile when the account is created. If that email address changes at any time, users can update it via the Preferences section on the website.

If users wish to send the report to additional recipients, the recipients email addresses must be manually entered in the 'cc Address(es)' section for each new scheduled report.

Once this information has been entered, proceed to the **Report Selection Criteria** at the bottom of the page.



Similar to running a standard on-demand report, the default report setting generates a report for all sites connected to the ADT Select profile. If users prefer a report for a single system, users should uncheck the 'All CS#'s' box and enter the CS# for the site in both fields. Alternatively, if users want the report to run for a specific range of Service Companies, uncheck the 'All Service Companies' box and enter the appropriate Service Company range.

In order for the report to run correctly, users **must** adjust the Start and End date fields. Do so by clicking on the Calendar button to the right of the fields.

The Start Date and End Dates entered will determine the range of time the report will run on its first run date. When a scheduled report is setup to run on a recurring basis, a message to **'Choose the date range that will be used when the report runs next on MM/DD/YYYY at HH:MM'** will appear to the right of the Start Time field.

When selecting a date range, users should select the period they want to see returned for the report's next run date. For example, if the user is creating a report to run daily, and the next run date is Dec 16, the Start Date would be *Dec 15 @ 00:00*, and the End Date would be *Dec 16th @ 23:59*.

Scheduled reports are designed to *dynamically* update the date selection based on previous criteria. With the example above, once the report has run on Dec 16, the run date & the date range will automatically adjust. The new report would be scheduled to run on Dec 17, and the date range would update to *Dec 16 @ 00:00 – Dec 17 @ 23:59*.



Similarly, customers may setup weekly and/or monthly reports using the same criteria. A weekly report set to run on Dec 16th should have an initial date range including the week prior (Dec 9th – Dec 16th). When this report runs, the date range will adjust automatically to the next week (Dec 16th – Dec 23rd) for the reports next scheduled run date of Dec 23rd.

Editing an Existing Scheduled Report

ACCOUNT & EVENT REPORTS

- [Account Detail](#)
- [Account Summary](#)
- [Activity By Event](#)
- [Alarm Incident](#)
- [Event History](#)
- [Mail Out](#)
- [Open/Close Occurrence](#)
- [Open/Close Exception](#)

SCHEDULED REPORTS

Report Name	Run	Next Run	Status
Daily O/C Report	Daily	11/16/2011 08:00	Active
Monthly O/C Report	Monthly	12/01/2011 13:43	Active

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Once a custom scheduled report has been created and saved, it will appear under the heading “Scheduled Reports” on the main “Report” screen of the ADT Select website.

Custom reports can be viewed and edited by clicking on the Report Name.

From this screen, users can choose to disable a report:

Disabled* Yes No (Disable a Scheduled Report)

This will temporarily stop the report from being generated until the user returns to the website and re-enables it.



Note: Disabling a report will suspend reports from being sent out for as long as the report is disabled. When the report is re-activated, all suspended reports will be sent out immediately. For example, if a Daily report is disabled for a month, the user will receive all 30 suspended reports immediately once the report is re-enabled.



Once users are done editing their report settings, they have the option to **Save Changes** or **Cancel** without saving their new settings.

There is also a **Delete** option, which will permanently remove this custom report from the user's profile. To prevent errors, the **Delete** feature will ask for a confirmation before permanently removing the report.

Web Services Support



Please don't hesitate to contact Client Web Services Support should you have any questions. We are currently staffed Monday through Friday 08:00 to 18:00 EST and can be reached **via Email** @ adtselecthelp@adt.ca or **Phone** @ 888-789-2523.



Sample Reports

APPENDIX 1 – ACCOUNT DETAIL REPORT

08/02/2008 17:38:43		Account Detail Report				Page 1 of 3	
Installing Co.# to						CS# ziggy002 to ziggy002	
CS# (P)	Site Name / Address	Time Zone / Daylight Savings		Site Type / Site Status			
ZIGGY002	REACH FOR THE SKY INC. 123 ADT TRAINING ST TESTING/TRAINING ACCT CALGARY, AB T3R1R5 555-555-5555 0	Mountain Yes - DST Observed Cross Street Codeword 1/2		Internal / Infrastructure Local			
Installing Co. 97 – Training / Test Accounts		Corp. Account 199999 – ADTSELECT DEMO		Servicing Co. 97 – Training / Test Accounts			
Agency / Comment	Address	Type	Phone 1	Phone 2			
5,769-PD-CALGARY	CALGARY, AB	P	1403911	403-266-1234			
Permit#	Type	Status	Description				
00000	9–Sliding 3 Alarms / 12 Months	A–Active	PD-PERMIT				
6,603-PD-CALGARY	CALGARY, AB	F	403-296-9177	403-264-1022			
10,375-MD-CALGARY	CALGARY, AB	M	403-261-4000				
Contact	CS Seq#	Contact Type	Relation		Site Dates		
	Authority	Extension	Type	Key?	PIN	Times	Inactive Date
	Phone	PCLIST–Passcard & Call List		Call Days			
201024930–ROXANNE BOLES	5–Restricted, No Changes 519-234-1234	C		Y	DAISY		06/01/2005–01/01/2079
200876858–GEORGE ANDERSON	10 3–Irregular, All Changes, Bypass 403-669-0296	C	PCLIST–Passcard & Call List	Y	STELLA		08/18/2005–01/01/2079
100643929–MIKE LAURIER	866-541-2478	W					
400215866–JAMES BAILEY	30 5–Restricted, No Changes 403-681-8554	H	PCLIST–Passcard & Call List	N	KETTLE		10/26/2004–01/01/2079
400216056–WALTER MCINTOSH	40 3–Irregular, All Changes, Bypass 403-561-7891	C	PCLIST–Passcard & Call List	N	OILERS		05/29/2005–01/01/2079
100643927–PIC	403-650-3334	H					
	50 CLIST–Call List 403-562-8425			N			05/30/2005–01/01/2079
	100 3–Irregular, All Changes, Bypass		PCARD–Passcard/Access code	N	82145		10/26/2004–01/01/2079
Gen Dispatch	Permanent	Effective Date	10/26/2004	Expire Date	01/01/2079		
CERT=N;ASI=N;KEYS=N;F128							
Dispatch Page#	1–Permanent	Effective	10/26/2004	Expires	01/01/2079		
Service Type	MISC						
Seq#	Type	Description	Phone 1	Phone 2	Phone Type		
1	Premise	Premise	555-555-5555				
2	Agency	PD-CALGARY	1403911	403-266-1234			
3	Contact List	Contact List# 1 - Site List					
Dispatch Page#	501–Permanent	Effective	10/26/2004	Expires	01/01/2079		
Service Type	BURG						
NO PD UNTIL LISTED [ECV]							
Seq#	Type	Description	Phone 1	Phone 2	Phone Type		
1	Premise	Premise	555-555-5555				
2	Contact List	Contact List# 2 - ECV					
3	Agency	PD-CALGARY	1403911	403-266-1234			
4	Contact List	Contact List# 3 - Site List #2					
Dispatch Page#	701–Permanent	Effective	10/26/2004	Expires	01/01/2079		
Service Type	FIRE						
Seq#	Type	Description	Phone 1	Phone 2	Phone Type		
2	Agency	FD-CALGARY	403-296-9177	403-264-1022			
3	Premise	Premise	555-555-5555				
4	Contact List	Contact List# 1 - Site List					





APPENDIX 2 – ACCOUNT SUMMARY

CS# to		Site# to	Account Summary Report				Page 1 of 1			
Corp Acct# 199999 to 199999		Name to	400212766 jball							
			City to	State to	Zip	Phone 1	Phone 2	Primary Corp. Account	Secondary Sort	Corp. Account
CS#	Site Name	Address	City	State	Zip	Phone 1	Phone 2	Site#	Corp. Account	
ZIGGY001	BOB'S HOUSE OF RUGS	2540 Blv BLOOR	TORONTO	ON	M4C1N4	416-886-2585		100057145	199999	
ZIGGY002	REACH FOR THE SKY INC.	123 ADT TRAINING ST	CALGARY	AB	T3R1R5	555-555-5555		100057185	199999	
ZIGGY003	STEVENS,MIKE/DORIS MM	TESTING/TRAINING ACCT 9660 82 AVE	EDMONTON	AB	T6C1A1	780-433-4785		100057208	199999	
ZIGGY004	FALKOWSKI,CARLA/SCOTT MM	2080 RAE AVE	REGINA	SK	S4S5N2	308-725-2448		100057228	199999	
ZIGGY005	PYRAMID DRUGS	2210 PORTAGE AVE	WINNIPEG	MB	R2H1J4	204-228-8547		100057240	199999	
ZIGGY006	Johns Fish Shack	673 STRAIGHTCREEK RD	Toronto	ON	T6R2E4	780-435-8555		100057264	199999	
ZIGGY007	GRIFFITHS,ROBERT/CAROLINE MM	41 FAIRWAY DRIVE	EDMONTON	AB	T6A3R4	780-431-7831		100057269	199999	
Total Number of Accts		7								

APPENDIX 3 – ACTIVITY BY EVENT REPORT

11/15/2011 14:30:12		Activity By Event Code Report				Page 1 of 1	
CS# to ZZZZZZZZZZ		Dates	10/01/2011 to 11/15/2011		Location to		
Installing Co. to		96 OP-OPEN96 to 97					
Date	Oper	Zone	Event	Location	Scheduled		
CS#	UTCTEST01		Site Name	LARS,OWEN/BERU MM	Alt ID		
			Address	125 TATOOINE CIRCLE CALL DETAIL EXAMPLE CALGARY, AB T1Y4M5			
10/04/2011 09:25:28	GRP	O/C-1	96 OP-OPEN (LSL-LOG)				
Manual Entry (Oper GRP)							
10/04/2011 09:25:36	GRP	O/C-1	97 CL-CLOSE (LSL-LOG)				
Manual Entry (Oper GRP)							
10/04/2011 09:25:45	GRP	O/C-1	96 OP-OPEN (LSL-LOG)				
Manual Entry (Oper GRP)							
10/04/2011 09:25:59	GRP	O/C-1	97 CL-CLOSE (LSL-LOG)				
Manual Entry (Oper GRP)							
10/04/2011 09:26:05	GRP	O/C-1	96 OP-OPEN (LSL-LOG)				
Manual Entry (Oper GRP)							
10/04/2011 09:26:10	GRP	O/C-1	97 CL-CLOSE (LSL-LOG)				
Manual Entry (Oper GRP)							
10/04/2011 09:26:58	GRP	O/C-1	96 OP-OPEN (LSL-LOG)				
Manual Entry (Oper GRP)							
10/04/2011 09:27:05	GRP	O/C-1	97 CL-CLOSE (LSL-LOG)				
Manual Entry (Oper GRP)							
10/04/2011 09:29:07	GRP	O/C-1	96 OP-OPEN (LSL-LOG)				
Manual Entry (Oper GRP)							
10/04/2011 09:29:18	GRP	O/C-1	97 CL-CLOSE (LSL-LOG)				
Manual Entry (Oper GRP)							
10/04/2011 09:41:06	GRP	O/C-1	96 OP-OPEN (LSL-LOG)				
Manual Entry (Oper GRP)							
10/04/2011 09:41:15	GRP	O/C-1	97 CL-CLOSE (LSL-LOG)				
Manual Entry (Oper GRP)							





APPENDIX 4 – ALARM INCIDENT REPORT

11/15/2011 14:28:20		Alarm Incident Report								Page 1 of 2	
CS# UTCTEST07		Alt ID		Installing Co.		Calgary Residential					
Site Name DUCK,DONALD MR		System Type S-Type SW Mngri/Pro 2K		Corp Account		ADTSELECT DEMO					
Address 5679 MARINA AVE		UL Code									
CALGARY, AB T3J3N6											
Map	Page	Coord	Early Open	0	Late Open	0	Early Close	0	Late Close	0	
Incident#	154641830	Date 10/04/2011 09:01:36	Elapsed	4	Priority	5					
Date	10/04/2011 09:05:22	Zone	Event ID	Additional Info							
	10/04/2011 09:05:05	1OR	FC-OA-Full Clear	Manual Entry (Oper GRP)							
	10/04/2011 09:04:45		15-CA-RECD AUTHD CODE	PT-CENTURION SECURITY							
	10/04/2011 09:04:18		NPT-OA-NOTIFY PATROL	Premise							
	10/04/2011 09:04:03		4097-OA-Answer-Unknown Device	Premise							
	10/04/2011 09:03:32		4053-OA-Answer Mach-Left Msg								
	10/04/2011 09:03:18		4081-OA-Dialed Premises								
	10/04/2011 09:03:13		AA-IN-Alarm Accessed								
	10/04/2011 09:02:52		AA-OUT								
	10/04/2011 09:01:49	1	AA-IN-Alarm Accessed	Manual Entry (Oper GRP)							
	10/04/2011 09:01:36	1	2000-RE-RESTORE	Manual Entry (Oper GRP)							
	10/04/2011 09:01:36	1	230-BA-DOOR-FRONT								
Incident#	154642010	Date 10/05/2011 07:14:35	Elapsed	1	Priority	5					
Date	10/05/2011 07:15:04	Zone	Event ID	Additional Info							
	10/05/2011 07:14:46	1	FC-OA-Full Clear	Manual Entry (Oper GRP)							
	10/05/2011 07:14:35	1	AA-IN-Alarm Accessed	Manual Entry (Oper GRP)							
	10/05/2011 07:14:35	1	230-BA-DOOR-FRONT								
Incident#	155204610	Date 10/24/2011 08:24:45	Elapsed	0	Priority	5					
Date	10/24/2011 08:25:01	Zone	Event ID	Additional Info							
	10/24/2011 08:24:52	1OR	15-CA-RECD AUTHD CODE	Manual Entry (Oper GRP) ABORT							
	10/24/2011 08:24:52	1	2000-RE-RESTORE	Manual Entry (Oper GRP)							
	10/24/2011 08:24:45	1	230-BA-DOOR-FRONT	Manual Entry (Oper GRP)							

APPENDIX 5 – EVENT HISTORY REPORT (PDF Report)

11/15/2011 14:25:37		Event History								Page 1 of 1	
CS# UTCTEST07 to UTCTEST07		Site# to		Installing Co. to		Primary					
Name to		City to		Prov. to		Secondary Sort					
Date	operator	Zone	State	Event ID	Zone Comment	User		User ID			
UTCTEST07 - DUCK,DONALD MR											
10/24/2011 09:24:20	GRP			AA-IN-Alarm Accessed							
10/24/2011 09:22:01				3666-FO-NO CLOSE							
				Schedule# 1 Late time 10/24/2011 09:22:00							
10/24/2011 09:20:39	GRP	O/C-1	D	23-OP-OPEN (L3L-VFY)	THIS IS A TEST ADDITION OF P1	User# 1					
10/24/2011 08:47:10	GRP	O/C-1	ARM	Manual Entry (Oper GRP) Early Open							
10/24/2011 08:47:10	GRP	O/C-1	ARM	24-CL-CLOSE (L3L-VFY)	THIS IS A TEST ADDITION OF P1	Manual Entry (Oper GRP)		User# 5			
10/24/2011 08:47:03	GRP	O/C-1	D	23-OP-OPEN (L3L-VFY)	THIS IS A TEST ADDITION OF P1	User# 5					
				Manual Entry (Oper GRP) Late Open							
10/24/2011 08:29:27	GRP			CLTEST-IN-Clear System Test	*Test						
10/24/2011 08:29:02	GRP			ONTEST-IN-Placed On Test	*Test						
				Cat: 2 Cat: 2 Expires: 10/24/2011 10:28:00 All Zones							
10/24/2011 08:28:15	GRP	1OR	A	15-CA-RECD AUTHD CODE	Manual Entry (Oper GRP) ABORT Full Clear						
10/24/2011 08:28:11	GRP	1		2000-RE-RESTORE	Manual Entry (Oper GRP)						
10/24/2011 08:26:18	GRP	1	A	230-BA-DOOR-FRONT	Manual Entry (Oper GRP)						
10/24/2011 08:25:01	GRP	1OR	A	15-CA-RECD AUTHD CODE	Manual Entry (Oper GRP) ABORT Full Clear						
10/24/2011 08:24:52	GRP	1		2000-RE-RESTORE	Manual Entry (Oper GRP)						
10/24/2011 08:24:45	GRP	1	A	230-BA-DOOR-FRONT	Manual Entry (Oper GRP)						
10/21/2011 08:17:06	GRP			4053-OA-Answer Mach-Left Msg							
10/05/2011 07:15:04	GRP			FC-OA-Full Clear	Full Clear						
10/05/2011 07:14:46	GRP			AA-IN-Alarm Accessed							
10/05/2011 07:14:36	GRP	1	A	230-BA-DOOR-FRONT	Manual Entry (Oper GRP)						





EVENT HISTORY REPORT (Excel Report)

date	initials	Zone	Event ID	ev_comment	Description	User#	User Name
11/2/2011 12:18	GRP	O/C-1	13	Manual Entry (Oper GRP) Invalid User Early Open Failed Schedule Verification , comment: THIS IS A TEST ADDITION OF P1	OP-OPEN (CSL-VFY)	1	User# 1
11/2/2011 12:18	GRP	O/C-1	14	Manual Entry (Oper GRP) Invalid User Late Close , comment: THIS IS A TEST ADDITION OF P1	CL-CLOSE (CSL-VFY)	1	User# 1
10/24/2011 9:20	GRP	O/C-1	23	Manual Entry (Oper GRP) Early Open	OP-OPEN (LSL-VFY)	1	User# 1
10/24/2011 8:47	GRP	O/C-1	24		CL-CLOSE (LSL-VFY)	5	User# 5
10/24/2011 8:47	GRP	O/C-1	23	Manual Entry (Oper GRP) Late Open	OP-OPEN (LSL-VFY)	5	User# 5
10/4/2011 9:41	GRP	O/C-1	24	Manual Entry (Oper GRP) Early Close	CL-CLOSE (LSL-VFY)	3	USER ACCESS 3, DAISY DUCK
10/4/2011 9:41	GRP	O/C-1	23	Manual Entry (Oper GRP) Late Open	OP-OPEN (LSL-VFY)	2	USER ACCESS 2, DONALD DUCK
10/4/2011 9:29	GRP	O/C-1	24	Manual Entry (Oper GRP) Early Close	CL-CLOSE (LSL-VFY)	2	USER ACCESS 2, DONALD DUCK
10/4/2011 9:00	GRP	O/C-1	23	Manual Entry (Oper GRP) Late Open	OP-OPEN (LSL-VFY)	2	USER ACCESS 2, DONALD DUCK
10/4/2011 9:00	GRP	O/C-1	24	Manual Entry (Oper GRP) Early Close	CL-CLOSE (LSL-VFY)	2	USER ACCESS 2, DONALD DUCK
10/4/2011 8:59	GRP	O/C-1	23	Manual Entry (Oper GRP) Late Open	OP-OPEN (LSL-VFY)	4	USER ACCESS 4, SCROOGE MCDUCK

APPENDIX 6 – MAILOUT REPORT

11/15/2011 14:22:34		Mail Out Report				Page 1 of 2	
Site to		Dates 10/01/2011 to 11/15/2011		Active Dates 1980-01-01 to 2079-01-01			
<p>DOG,RALPH MR LIE DOWN 22 BONE AVE SIT CALGARY, AB T1Y4M5</p>							
CS# UTCTEST07		Site Name DUCK,DONALD MR		Alt ID			
		Address 5679 MARINA AVE CALGARY, AB T3J3N8					
Date	Oper	Area	Zone	Event ID	Location / Comment	User	Scheduled
10/04/2011 08:58:54	GRP		O/C-1	24 CL-CLOSE (LSL-VFY)	THIS IS A TEST ADDITION OF P1	USER ACCESS 2, DONAI	10/04/2011 19:00:00
10/04/2011 08:59:02	GRP		O/C-1	23 OP-OPEN (LSL-VFY)	THIS IS A TEST ADDITION OF P1	USER ACCESS 2, DONAI	10/04/2011 08:00:00
10/04/2011 08:59:12	GRP		O/C-1	24 CL-CLOSE (LSL-VFY)	THIS IS A TEST ADDITION OF P1	USER ACCESS 4, SCROO	10/04/2011 19:00:00
10/04/2011 08:59:23	GRP		O/C-1	23 OP-OPEN (LSL-VFY)	THIS IS A TEST ADDITION OF P1	USER ACCESS 3, DAISY	10/04/2011 08:00:00
10/04/2011 08:59:49	GRP		O/C-1	24 CL-CLOSE (LSL-VFY)	THIS IS A TEST ADDITION OF P1	USER ACCESS 4, SCROO	10/04/2011 19:00:00
10/04/2011 08:59:56	GRP		O/C-1	23 OP-OPEN (LSL-VFY)	THIS IS A TEST ADDITION OF P1	USER ACCESS 4, SCROO	10/04/2011 08:00:00
10/04/2011 09:00:05	GRP		O/C-1	24 CL-CLOSE (LSL-VFY)	THIS IS A TEST ADDITION OF P1	USER ACCESS 2, DONAI	10/04/2011 19:00:00
10/04/2011 09:00:11	GRP		O/C-1	23 OP-OPEN (LSL-VFY)	THIS IS A TEST ADDITION OF P1	USER ACCESS 2, DONAI	10/04/2011 08:00:00
10/04/2011 09:01:36	GRP		1	230 BA-DOOR-FRONT	Manual Entry (Oper GRP)		
10/04/2011 09:01:49	GRP		1	2000 RE-RESTORE	Manual Entry (Oper GRP)		
10/04/2011 09:02:52	GRP			AA IN-Alarm Accessed			





APPENDIX 7 – OPEN/CLOSE OCCURRENCE REPORT

11/16/2011 14:18:20		Open Close Report				Page 1 of 2	
CS#		to ZZZZZZZZZZ		Dates: 09/01/2011 00:00 to 11/15/2011 23:59			
Date	Event ID	Zone	Zone Comment	User ID	User		
UTCTEST01-LARS,OWENBERU MIM							
10/04/2011 09:25:28	96-OP-OPEN (LSL-LOG)	OIC-1		1	USER ACCESS 1, OWEN LARG		
10/04/2011 09:25:36	97-CL-CLOSE (LSL-LOG)	OIC-1		1	USER ACCESS 1, OWEN LARG		
10/04/2011 09:25:45	96-OP-OPEN (LSL-LOG)	OIC-1		3	USER ACCESS 3, LUKE SKYWALKER		
10/04/2011 09:25:59	97-CL-CLOSE (LSL-LOG)	OIC-1		2	USER ACCESS 2, BERU LARS		
10/04/2011 09:26:05	96-OP-OPEN (LSL-LOG)	OIC-1		1	USER ACCESS 1, OWEN LARG		
10/04/2011 09:26:10	97-CL-CLOSE (LSL-LOG)	OIC-1		3	USER ACCESS 3, LUKE SKYWALKER		
10/04/2011 09:26:58	96-OP-OPEN (LSL-LOG)	OIC-1		1	USER ACCESS 1, OWEN LARG		
10/04/2011 09:27:05	97-CL-CLOSE (LSL-LOG)	OIC-1		3	USER ACCESS 3, LUKE SKYWALKER		
10/04/2011 09:28:07	96-OP-OPEN (LSL-LOG)	OIC-1					
10/04/2011 09:28:18	97-CL-CLOSE (LSL-LOG)	OIC-1		3	USER ACCESS 3, LUKE SKYWALKER		
10/04/2011 09:41:06	96-OP-OPEN (LSL-LOG)	OIC-1		2	USER ACCESS 2, BERU LARS		
10/04/2011 09:41:15	97-CL-CLOSE (LSL-LOG)	OIC-1		3	USER ACCESS 3, LUKE SKYWALKER		
UTCTEST08-MOUSE,MICKEY MR							
10/04/2011 09:11:03	24-CL-CLOSE (LSL-VFY)	OIC-1		1	USER ACCESS 1, MICKEY MOUSE		
10/04/2011 09:11:12	23-OP-OPEN (LSL-VFY)	OIC-1		3	USER ACCESS 3, PLUTO DOG		
10/04/2011 09:11:18	24-CL-CLOSE (LSL-VFY)	OIC-1		2	USER ACCESS 2, MINNIE MOUSE		
10/04/2011 09:11:27	23-OP-OPEN (LSL-VFY)	OIC-1		1	USER ACCESS 1, MICKEY MOUSE		
10/04/2011 09:11:33	24-CL-CLOSE (LSL-VFY)	OIC-1		1	USER ACCESS 1, MICKEY MOUSE		
10/04/2011 09:11:40	23-OP-OPEN (LSL-VFY)	OIC-1		1	USER ACCESS 1, MICKEY MOUSE		
10/04/2011 09:11:46	24-CL-CLOSE (LSL-VFY)	OIC-1		3	USER ACCESS 3, PLUTO DOG		
10/04/2011 09:11:53	23-OP-OPEN (LSL-VFY)	OIC-1		2	USER ACCESS 2, MINNIE MOUSE		
10/04/2011 09:30:33	24-CL-CLOSE (LSL-VFY)	OIC-1		3	USER ACCESS 3, PLUTO DOG		
10/04/2011 09:30:51	23-OP-OPEN (LSL-VFY)	OIC-1		3	USER ACCESS 3, PLUTO DOG		
11/02/2011 12:16:01	14-CL-CLOSE (CSL-VFY)	OIC-1		1	USER ACCESS 1, MICKEY MOUSE		
11/02/2011 12:16:07	13-OP-OPEN (CSL-VFY)	OIC-1		1	USER ACCESS 1, MICKEY MOUSE		
11/02/2011 12:17:59	14-CL-CLOSE (CSL-VFY)	OIC-1		2	USER ACCESS 2, MINNIE MOUSE		

APPENDIX 8 – OPEN/CLOSE EXCEPTION REPORT

11/15/2011 14:15:36		Open/Close Exception Report				Page 1 of 2				
		2011-01-15 00:00:00		to		2011-11-15 23:59:59				
Open Events		Close Events		OPEN		Fail to Open		CLOSE		Fail to Close
Group	Date	Description	Scheduled	Late	Open	User	Scheduled	Late	Close	User
740978 - MAS TEST ACCOUNT	10/26/2011 4:08:00PM								16:08	
100057240 - PYRAMID DRUGS	9/15/2011 9:40:01AM								09:40	
100170799 - DUCK,DONALD MR	9/15/2011 8:35:00AM								08:35	
	9/16/2011 7:05:00PM								19:05	
	9/19/2011 8:56:01AM								08:56	
	9/23/2011 10:30:00AM								10:30	
	10/24/2011 9:22:01AM								09:22	
	11/2/2011 12:21:01PM								12:21	

